



Superior Court of California, County of Alameda
Alternative Dispute Resolution Program

Rene C. Davidson Courthouse
1225 Fallon Street
Oakland, CA 94612

Discovery Facilitation Pilot Program

The Superior Court of California, County of Alameda, is seeking experienced, currently practicing litigators to serve as discovery facilitators.

Criteria for Facilitators:

- 1. Currently an active civil litigator with:
 - a. 10 years of civil litigation practice.
 - b. Active California State Bar membership in good standing.
 - c. Working knowledge of the California Discovery Act.

OR

- 2. A retired judge.

Name: Sarah Fairchild Burke
First Middle Last

Name of Firm: Burke ADR

Address: 38 Miller Ave # 504, Mill Valley CA 94941
Street City State Zip

Phone: 415 307 9740 Fax: 415 877 4284
City State Zip

E-Mail Address: Sarah@BurkeADR.com Website: www.BurkeADR.com

CA Bar Number and Date of Admittance: 162813 - 1992

Do you have at least 10 years of experience as an active civil litigator? Yes No How many years? 21

Are you currently an active civil litigator? Yes No Are you a retired judge? Yes No

Describe your current practice including percentages of case types:
Full time mediator, special master + discovery referee. Construction defect / delay / nonpayment; insurance; employment; injury; etc.

Percentage of cases representing plaintiffs: — Percentage of cases representing defendants: —

Have you ever been disciplined by the State Bar of California or any other professional or licensing agency? Yes No

If yes, please explain: _____

I agree:

- To comply with the California Rules of Court, the Local Rules of the Superior Court of California, County of Alameda, and the policies and procedures of the Discovery Facilitation Program.
- To conduct a conflicts check and report any conflicts to the court and to the parties within three court days of a referral.
- To provide one hour of preparation time and two hours of session time for each discovery facilitation referral. After the first two hours of session time, the facilitator may charge his/her usual rate so long as the parties elect to continue the session.
- To notify the court of the time, date, and place of the discovery facilitation session and outcome of the facilitation within the timeframes set by the court.
- To notify the court of any changes in the information provided on this application.
- To facilitate at least two cases per calendar year.
- This application or portions thereof may be made public, including posting on the Court's website.

Dated:

7/14/13

Signature of Applicant:



Please fax or email the completed application to:

Superior Court of California, County of Alameda
Alternative Dispute Resolution Program
Attn: ADR Administrator
Fax: 510.267.5727
Email: adrprogram@alameda.courts.ca.gov